FPR-C RULES FOR TESTING

ALL CELL PHONES AND/OR ANY AUDIO DEVICES (INCLUDING SMART WATCHES) WILL BE COLLECTED PRIOR TO THE TEST TAKER ENTERING THE TESTING ROOM. THESE DEVICES MUST BE TURNED OFF. THEY WILL BE RETURNED TO THE CANDIDATE ONCE THE CANDIDATE'S FINAL TRANSCRIPT IS TURNED IN AND ACCEPTED BY THE TESTING COMMITTEE.

The FPR-C is the skills complement to FCRA's FPR and is a voluntary skills examination.

In order to be eligible to sit for the FPR-C, a candidate must:

- Be a current member of FCRA
- Be a steno or voice writer
- Provide their own laptop and CAT software for testing
- Have the ability to email their test papers to the Committee for grading

A candidate may take the FPR-C before taking the FPR, but may not use the initials "FPR-C" until the candidate successfully passes the FPR modules and test.

The FPR-C shall be the standard word count dictation of 200 words per minute for testimony (Q&A) material for five minutes and 180 words per minute for five minutes of literary/judicial material.

After listening to and transcribing the FPR-C dictation, the candidate will be given 75 minutes (1 hour, 15 minutes) in which to transcribe and turn in a leg of the FPR-C material.

If the candidate chooses to transcribe both legs of the FPR-C material, the candidate may not leave the testing room in between legs.

Transcript Production Rules:

- The FPR-C MUST be transcribed in mixed case.
- A footer containing only the candidate's test ID must be present on every page
- No firm names will be allowed on the transcript or in the header or footer
- Page numbers must be included in a header or footer
- The final transcript must have paragraphs, if necessary.
- The final transcript must have 25 lines per page and have line numbers.

Once the candidate is ready to turn their final transcript in to be graded, the candidate must be able to email it to the Testing Committee for grading. If an email does not go through, and only in limited circumstances, the final transcript may be saved to a flash drive and turned in to the proctor for grading. Flash drives **WILL NOT** be returned.

The candidates' papers will be graded according to NCRA's "What is an Error."

A candidate will be considered successful if they achieve:

- 180 words per minute – 45 allowable errors
- 200 words per minute – 50 allowable errors

Successful candidates must have a 95 percent accuracy rating on both legs of the FPR-C in order to use the FPR-C designation. Both legs of the FPR-C must be passed in order to receive the FPR-C designation. If a candidate successfully passes one leg of the FPR-C and does not pass the second leg of the FPR-C, the candidate may retest as many times as they would like in order to pass the second leg. The candidate may not use the FPR-C designation until both legs of the FPR-C have been passed, and only if the candidate is a current FPR holder.

The FPR-C will be given, at a minimum, once a year at the Board's discretion as to time and place. This may include being given virtually.

Reciprocity

A candidate who wishes to use the FPR-C designation but does not wish to test may use the FPR-C designation if they meet the following criteria:

- The candidate is a current member of NCRA (National Court Reporters Association) and must show proof to the Committee of their current membership status.
- The candidate has successfully passed at least one of the RPR, RMR, RDR, CRR, or CRC skills examinations awarded by NCRA.

In order to maintain the FPR-C designation, the candidate will not be required to take any additional CEUs (Continuing Education Units) above and beyond what is required to maintain their FPR designation.

If a candidate has not taken and passed the FPR module and test, but has passed the FPR-C, the candidate will not be required to start collecting CEUs for the FPR-C until the FPR has been passed. The date of certification of the FPR will determine the deadline to achieve CEUs.

No audio or video recording shall be done by any candidate of any examination. Any files written or audio sync recorded shall be deleted before leaving the testing room.